

#### **Kristine Martin**

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# For New and Prospective Employees

We Offer a Complete Benefits Package!



Health, Dental & Vision



Life Insurance/Line of Duty Pay for Sworn-in Positions



**Retirement Program** 



**Personal Time Off** 



Holidays



**Developmental Opportunities** 



**Employee Assistance Program** 



## Benefits Overview





#### **Health, Dental & Vision**

We offer a Major Medical Healthcare Plan to all full-time employees. This plan includes several options for employees to choose between and tiers that allow flexibility for employees and their families. The Town pays 100% for employee-only coverage. Eligibility begins on the first day of the month following date of employment.

A Prescription Drug Plan is included with the medical plan coverage which allows our employees to obtain their medicine quickly and conveniently. Both retail and mail order options are available.

Vision care is offered with each medical plan. Employees are responsible for the cost of this benefit through payroll deduction.

We offer Dental Benefits to full-time employees. The Town pays 100% for employee-only coverage. Coverage is available for family members. Employees are responsible for the cost of this benefit through payroll deduction.



#### **Retirement Program**

We partner with Virginia Retirement System (VRS) to offer retirement benefits. This plan combines features of a defined benefit program and a defined contribution plan. Full-time employees are eligible to participate in this plan based on date of employment.



### **Life Insurance/Hazardous Pay Benefits**

We offer life insurance and accidental death and dismemberment insurance benefits to all full-time employees at no cost. Coverage becomes available the first of the month following date of employment.



#### Personal Time Off (PTO)

We offer personal time off to all full-time employees. Accrual begins at the end of the month following 30 days of employment.



The Town observes the following holidays:

**New Year's Day** 

**Martin Luther King Day** 

**Presidents' Day** 

**Memorial Day** 

**Juneteenth** 

**Independence Day** 

**Labor Day** 

**Columbus Day** 

**Veterans Day** 

**Thanksgiving Day** 

**Day After Thanksgiving** 

**Christmas Day** 

+ 2 Floating Days

(to be taken in 8-hour increments by December 31st)



#### **Additional Benefits**

Short and Long Term Disability is provided to all full-time civilian employees at no cost.

Employees are encouraged to utilize Direct Deposit for their payroll. Funds may be deposited into any account of the employee's choice including any credit union services.

We offer an Employee Assistance Program (EAP) to employees for confidential services.

**New Voluntary Retirement Program!!** 

Field officers work 12-hour shifts; off every other weekend

**Take Home Vehicles**